

CAMP
paterson



Risk Assessment Archery



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Risk Assessment – Camp Paterson - Archery

Date of Assessment: 15 January 2023	Assessment completed by (Team members): SCOTT MAHAFFEY-Camp Paterson Staff
Work Group: Camp Paterson	
Review Date for Risk Assessment: 15/01/25	
What is the task? Adventure Game – Archery	Location where task is being conducted: Camp Paterson
Briefly explain the procedure for this task: Participants are facilitated learning Archery	

Step in Task	Hazards in carrying out this step	Risk (Harm)	EXISTING CONTROLS	Risk Rating with existing controls?			ADDITIONAL CONTROLS REQUIRED Also, complete Control Action Plan Additional controls may be required to reduce risk rating. Remember the hierarchy of control: - - Elimination - Substitution - Engineering - Administrative - Personal Protective Equipment	Risk Rating with additional controls?		
				Consequences	Likelihood	Rating		Consequences	Likelihood	Rating
<p>Ensure you number each step.</p> <p>List major steps or tasks in process eg</p> <ul style="list-style-type: none"> - Loading equipment - Driving to location - Operating Equipment 	<p>For Example</p> <ul style="list-style-type: none"> - Noise - Dust/fumes/Vapours etc. - Heat/cold - Electrical - Moving Parts 	<p>For example</p> <ul style="list-style-type: none"> - Physical Injury - Cut/graze - Chemical Burn 	<p>List all current controls that are already in place and will be used to undertake the task eg</p> <ul style="list-style-type: none"> - Identify types facility, location - Existing safety measures - Existing emergency procedures - List of Personal Protective Equipment (PPE) 	M I N O R	U N L K	L O W 5	<p>Staff to advise persons with regards to body movement. No Running.</p> <p>Staff to ensure all participants understand advice at briefing.</p> <p>Staff to monitor participant body movement</p> <p>All participants to wear appropriate footwear</p>	M I N O R	R A R E	L O W 3

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Step in Task	Hazards in carrying out this step	Risk (Harm)	EXISTING CONTROLS	Risk Rating with existing controls?			ADDITIONAL CONTROLS REQUIRED Also, complete Control Action Plan	Risk Rating with additional controls?		
2. Native Animal Experiences	Animal Bite or Sting	Possible death or injury from Snake Bite; Minor Injury from Insect Sting	Nil Controls	M A J	U N L K	M E D 14	<p>Staff to advise persons not to interfere with any animals and view from a safe distance</p> <p>Staff to ensure all participants understand advice at briefing.</p> <p>Staff to monitor animal movement at all times until all personnel out of way of danger.</p> <p>All participants to wear appropriate shoes</p>	M A J	R A R E	M E D 14
3. Native Flora Experiences	Plant Sting / Rash	Minor Injury/Rash from Flora Sting	Nil Controls	M O D	U N L K	M E D 9	<p>Staff to advise persons in recognising stinging plants</p> <p>Staff to ensure all participants understand advice at briefing.</p> <p>Staff to monitor personnel movement at all times until all personnel out of way of danger.</p>	M O D	R A R E	L O W 6
4.a. Outdoor Elements Exposure - Temperature	Heat/Cold; Sun/Wind; Element Exposure	Hyperthermia; Hypothermia; Dehydration	Nil Controls	M O D	U N L K	M E D 9	<p>Staff to advise persons in recognising symptoms for Hypothermia and hyperthermia</p> <p>Staff to advise participants to keep re-hydrated at all times.</p> <p>Staff to ensure all participants understand advice at briefing.</p> <p>Staff to monitor personnel at all times to look for symptoms and signs of above conditions.</p>	M O D	R A R E	L O W 6

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Step in Task	Hazards in carrying out this step	Risk (Harm)	EXISTING CONTROLS	Risk Rating with existing controls?			ADDITIONAL CONTROLS REQUIRED <small>Also, complete Control Action Plan</small>	Risk Rating with additional controls?		
4.b. Outdoor Elements Exposure - Sun	Sun Exposure	Sunburn	Nil Controls	M I N O R	U N L K	L O W 5	Staff to advise persons in recognising symptoms for sunburn during briefing Staff to advise participants to continually apply 30+ sunscreen and wear a hat. Staff to ensure all participants understand advice at briefing. Staff to monitor personnel at all times to look for symptoms and signs of above condition.	M I N O R	R A R E	L O W 3
5. Instruction on Archery	Injury caused by Arrow Shot	Injury Penetration / Death	Nil Controls	M A J O R	U N L K	M E D 14	Staff to ensure all participants understand advice at briefing. Shooters instructed to stand in designated areas Shooters will face targets at all times when arrow is loaded Shooters will not leave ring / firing location until advised by instructor Shooters will not pick up arrows until advised by instructor	M A J O R	U N L K	R A R E 10

Supervisor or designated officer Name (Print): SCOTT MAHAFFEY

Signature: 

Date: 15/01/24

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CAMP PATERSON RISK ANALYSIS MATRIX

	CONSEQUENCES				
LIKELIHOOD	Insignificant	Minor	Moderate	Major	Catastrophic
	No injuries or no medical treatment required	Injury requiring first aid or minor treatment	Small scale injury or sickness requiring medical treatment	Extensive injuries or loss of life	Multiple loss of life
Almost certain is expected to occur in most circumstances	Medium (11)	Medium (16)	High (20)	Extreme (23)	Extreme (25)
Likely Will probably occur in many circumstances	Low (7)	Medium (12)	High (17)	High (21)	Extreme (24)
Possible Will probably occur at some time	Low (2)	Medium (8)	Medium (13)	High (18)	High (22)
Unlikely Could occur at some time but it is improbable	Low (2)	Low (5)	Medium (9)	Medium (14)	High (19)
Rare May occur only in exceptional circumstances	Low (1)	Low (3)	Low (6)	Medium (10)	Medium (15)

(Based on Australian/New Zealand Standard for Risk Management AS/NZS 4360)